

Energy Benchmarking Pilot Program

Building Registration & Consent Form

Thank you for your interest in Efficiency Nova Scotia's Energy Benchmarking Pilot Program. Building owners and property managers who operate commercial and institutional buildings, including multi-unit residential buildings, within Nova Scotia are encouraged to participate in this pilot program. For details on the program and the benefits of participation please see efficiencyns.ca/ebp. By participating in the program and submitting this form, you authorize Efficiency Nova Scotia to publicly display aggregated data and metrics about your building(s) energy usage and performance as per the terms and conditions on page 3.

If you require support with this form, or have questions about the program, contact us at NSBenchmarking@efficiencyns.ca

This information is for administrative use, collected for verification and communication purposes. Company and building owner name may be disclosed as part of Efficiency Nova Scotia's program evaluation and reporting.

Please fill out contact information below followed by **Section 1: Building Registration** and **Section 2: Consent (Mandatory & Optional)**.

Primary Contact

Full Name:	
Email Address:	Phone:
Position Title:	Company:
What role do you play within the building(s) being registered using this form:	

Alternate Contact

Full Name:	
Email Address:	Phone:
Position Title:	Company:

If known, who will be submitting the energy consumption data via ENERGY STAR® Portfolio Manager® for your buildings? (Name, Email):
Please provide the full name, primary phone number and primary email for the building owner of the building being registered:
Do you have the consent of the building owner to register the building(s) for participation in Efficiency Nova Scotia's Energy Benchmarking Pilot Program? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you already have an ENERGY STAR® Portfolio Manager® account? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is your ENERGY STAR® Portfolio Manager® username?

Section 1: Building Registration

Please provide the following details for the building(s) being registered:

Building Name:
Building Address:
Please identify the property type of this building: <input type="checkbox"/> Multi-Unit Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Institutional
Please identify the gross floor area (square feet) for this building:
Primary Heat Source:
Secondary Heat Source (if applicable):
While building-level energy disclosure is encouraged from all participants, it is voluntary for the program. What level of disclosure do you consent to for this specific building? Please see terms and conditions in Section 2: Consent (Mandatory & Optional). <input type="checkbox"/> Aggregate, anonymized data only <input type="checkbox"/> Aggregate, anonymized data and building-level details
Full Name of the primary contact given for consent in participation of the Energy Benchmarking Pilot Program:

Building Name:
Building Address:
Please identify the property type of this building: <input type="checkbox"/> Multi-Unit Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Institutional
Please identify the gross floor area (square feet) for this building:
Primary Heat Source:
Secondary Heat Source (if applicable):
While building-level energy disclosure is encouraged from all participants, it is voluntary for the program. What level of disclosure do you consent to for this specific building? Please see terms and conditions in Section 2: Consent (Mandatory & Optional). <input type="checkbox"/> Aggregate, anonymized data only <input type="checkbox"/> Aggregate, anonymized data and building-level details
Full Name of the primary contact given for consent in participation of the Energy Benchmarking Pilot Program:

Section 2: Consent (Mandatory & Optional)

Mandatory Consent

Terms & Conditions - please read the following carefully:

- You consent to participating in the evaluation process designed to help Efficiency Nova Scotia develop future versions of this program. Your information may also be used to contribute to the development of other Efficiency Nova Scotia programs.
- You consent to business and building information related to your building(s) participation in Efficiency Nova Scotia's Energy Benchmarking Pilot Program being collected, used and stored internally by Efficiency Nova Scotia for the purposes of the design and evaluation of energy transition programs.
- You are the property owner (or another with designated authority) for all building(s) described in the building registration form.
- You understand and approve the removal of consent process outlined below.
- The data you enter into ENERGY STAR® Portfolio Manager® and share with Efficiency Nova Scotia is accurate, to the best of your knowledge.
- You authorize Efficiency Nova Scotia to disclose publicly your building's participation in the program including each building's name, address, gross floor area and the name of the participating organization (e.g. building owner or property manager).
- Efficiency Nova Scotia has consent to pull Nova Scotia Power consumption data on behalf of the building owners.

You consent to Efficiency Nova Scotia displaying the following on the Efficiency Nova Scotia website:

- The information provided by you in the Building Registration form
- Aggregate anonymous information about your building(s) energy performance.
- Inclusion of your building(s) information, utility data and associated metrics (including building-level and sector specific benchmarking) in the analysis done for the annual, published disclosure report on the program results. Your building's data and metrics will contribute to an in-depth assessment of the energy use associated with Nova Scotia's built environment. It is possible that your building's data may also contribute to other energy transition strategy reports and/or the development of related energy transition programs. Building-level data and metrics will remain anonymous within all public reports unless building level disclosure was approved.

By checking below, you agree to the terms and conditions laid out within the Energy Benchmarking Pilot Program Consent Form - Mandatory Consent. If you check "I Agree" and you have not read the terms, then you are still agreeing to be bound by the terms.

I Agree

Name: _____

Title: _____

Optional Consent: Building Level Disclosure

Terms & Conditions - please read the following carefully:

- You consent to business and building information related to your building(s) participation in Efficiency Nova Scotia's Energy Benchmarking Pilot Program being collected, used and stored internally by Efficiency Nova Scotia for the purposes of the design and evaluation of energy transition programs.
- Data collected will be made public, by being entered into the **Standard Energy Efficiency Data (SEED) Platform™**, displayed on the Efficiency Nova Scotia website and included in an annual report for the Energy Benchmarking Program.

By checking below, you agree to the terms and conditions laid out within the Energy Benchmarking Pilot Program Consent Form - Optional Consent: Building Level Disclosure section. If you check "I agree" and you have not read the terms, then you are still agreeing to be bound by the terms.

I Agree

Name: _____

Title: _____

Deadline for Removal of Consent: January 15th, each year. Email NSBenchmarking@efficiencyns.ca to remove consent at any time. Once a yearly report is published, consent cannot be revoked for the year published, only for years going forward.

Please submit your finished form to:

Email:

NSBenchmarking@efficiencyns.ca
(please note that we cannot accept high-risk attachments such as ZIP, EXE or files that exceed 10MB).

Fax:

902 470 3599
Attention: Benchmarking

Mail:

Efficiency Nova Scotia
230 Brownlow Avenue
Suite 300
Dartmouth, NS B3B 0G5
Attention: Benchmarking

